



# MARINE PARK FIRST SCHOOL

## NOTIFICATION OF ABSENCE FROM SCHOOL FOR FAMILY HOLIDAY

It is expected that family holidays will normally be taken during school holidays. Continuity of learning can be seriously disrupted by absence from school, causing disadvantage to a child's education.

Name of Child ..... Class .....

We wish to notify the Headteacher that we will be taking our family holiday,

From .....

To .....

Total number of days .....

**Details of exceptional circumstances causing holiday to be taken during school time.**

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.....  
.....  
.....

Signed ..... Date .....

This form is to be completed by parents and signed by the school before holiday is taken. Please note:

**From September 2011 the Governors have agreed that holiday in term time will no longer be authorised.**

- Your child should not miss more than 10 days for a family holiday in any school year.
- Avoid taking leave of absence during May when you child will be taking tests.
- Please remember - you must cancel your place in the Out of School Club or Wrap-Around or you may be charged.

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***For School Staff Use***

Current Attendance %	Previous Year's Attendance % (if applicable)

Tick if this absence is likely to result in attendance that will fall below the persistent absentee threshold of 90% and there is a history of persistent absence requiring further action from the school.

Signed ..... (Headteacher) Date .....