



Marine Park First School

Headteacher: Mr S Easton

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Job title: Teacher-short term cover/supply
School: Marine Park First School
Line manager: The Headteacher, members of senior management (SMT) and the governing body of the school
Supervisory responsibility: The postholder may be responsible for the supervision of the work of teaching assistants relevant to their responsibilities

Post Title	Teacher- short term cover
Pay scale	MPS /UPS
Overall Purpose	To meet the requirements of a classroom teacher as set out in the current School Teachers Pay and Conditions Document. The work at short notice and make an immediate impact on the learning of children and young people. To cover for the planned and unplanned absence of teaching staff
Responsible to	The head teacher
Main Responsibilities	<ul style="list-style-type: none"> • To protect and promote the safety and welfare of all pupils • Raise all concerns regarding the behaviour, progress or welfare/child protection of any learner with the appropriately identified person • To plan and deliver an appropriate, broad, balanced, relevant, differentiated and challenging curriculum to all pupils appropriate to their needs • To assess, record, mark and report on all aspects of a pupils progress and development • Contribute to raising standards of pupil attainment • To provide or contribute to oral and written assessments relating to individual pupils or groups of pupils, internally, with parents and outside agencies • To maintain high standards of behaviour so that effective learning can take place, and good relationships can be formed within the school community • To contribute to whole school planning activities • To play a part in the life of the school community and support its ethos, values and aims • To follow and promote actively the agreed policies and procedures of the school • To have high expectations and lead by example • To work as a member of a team and to contribute positively to effective working relations within the school • To share skills and expertise with colleagues • To comply with the schools Health and Safety policy and undertake assessment of risk as appropriate to safeguard all pupils • To engage actively in Performance Management and Professional Development to ensure professional skills are developed and kept up to date • Be responsible for your own continuous professional development and participate fully in training and development opportunities identified by the school or as developed as an outcome of your performance management • Regularly review the effectiveness of your teaching and assessment procedures and its impact on pupils' progress, attainment and well being, refining your approaches where necessary • To promote the general progress and wellbeing of individual pupils and of any class or group of pupils assigned to him / her • To demonstrate ongoing development and application of teaching expertise and subject specialism and / or phase knowledge to enrich the learning experience of children in the school • To participate in agreed school monitoring processes • To advise and co-operate with the Headteacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment as appropriate

	All teachers should enjoy a reasonable work/life balance, being able to achieve a satisfactory balance between the time required to discharge their professional duties and the time required to pursue their personal interests outside work
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Date
SignedTeacher
SignedHeadteacher

The job description is current at the date shown, but after consultation with you, may be changed by the Head teacher to reflect or anticipate changes in the job commensurate with the grade and job title

Whilst every effort has been made to detail the main duties and responsibilities of the post, each individual task and duty to be undertaken has not been identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is appropriate to the School Teachers Pay and Conditions Document and is not specified within this job description.